VERMONT

Vermont Enterprise GIS Consortium (EGC)

MEETING
MINUTES

1/5/2009 10:00am – Noon
Mad Tom Notch Room
Cyprian Training Center (Summit Center)
State Office Complex
Waterbury, VT

EGC Participants Present
- Steve Sharp, Rick Scott, Lin Neifert, Peter Telep, Jennifer Kachajian, Melissa Prindiville

Guests:
Brock Kingston, Latitude Geographics

Documents Distributed:
1. Meeting Agenda

MINUTES	
Agenda Topic	**Discussion**

Nominate and Elect Co-Chairs	❑ EGC Members nominated and elected co-chairs
	   o Motion by Peter Telep to nominate Steve Sharp
	   o Seconded by Melissa Prindiville
	   o Motion by Rick Scott to nominate Darwin Thompson
	   o Seconded by Melissa Prindiville
	   o All EGC members voted in favor of both nominations
	   o Steve Sharp (VCGI) and Darwin Thompson (DII) will be co-charis of the EGC.
	   o New nominations/elections will be held at the beginning of the next fiscal year (July 1st, 2009).

Liaison Members	❑ EGC Members discussed whether or not now is the time to extent invites to non-voting members, such as RPCs, Feds, etc.
	❑ Members agreed that the EGC has successfully "bootstrapped" itself, so now is the time to extent invites to the following organizations
	   o VADPDA (to represent RPCs)
	   o USGS
	   o UVM
	   o State Colleges
	❑ Invite letters will be sent to these organizations. The EGC agreed to send additional invites out at a later date. Members wanted to wait and see how things settle out with the initial set of invites.
	❑ Note: Any organization is welcome to approach the EGC and request membership.

EGC work items	❑ Data Exchange and Replication
	   o No comments regarding data management standards
	   o The following organizations will act as Publishers
	       ▪ VCGI, ANR

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	o The following organizations will be Subscribers
	        ▪ VCGI, ANR, VTrans, ACCD, AHS/VDH
	    o Publishers agreed to publish and distribute data to Subscribers by January 9th, 2009. This will complete the "first packet" defined in the Phase I implementation. The second packet will be distributed on 6/1/1009.
	  ❑ Other Business Plan work items
	    o Item 1: Core members. Inviting others
	    o Item 2: item 2b complete. Need to work on 2a and 2c.
	    o Item 3: Need to check with Darwin regarding status
	    o Item 4: Four more contractors added to list. Need to post list on website somewhere.
	    o Item 5: EGC will address this issue in March. PJ will give a presentation outlining some possible scenarios.
	    o Item 6: The EGC will address this at our next meeting. Need to outline what we want SharePoint to do for us. Need someone at DII (Darwin?) to give us a basic overview of what SharePoint can do.
	    o Item 7: Later
	    o Item 8: Later
	    o Item 9: Beta available for testing and use.

Geocortex Essentials - Latitude Geographics Presentation	❑ Presentation by Brock Kingston from Latitude Geographics, Toronto office. ❑ Outlined capabilities of Geocortex Essentials 1.5 ❑ Good back-and-forth between EGC members and Brock.
Next Meeting	❑ **February 2nd, from 10 – Noon at Summit Center (Waterbury).**

ACTION ITEMS

Item	Action Item	Who?	Target Due Date	Priority	Comments
1.	**Data Exchange/Replication Protocol** ❑ "Publishers" need to publish their data as specified in the protocol and distribute it to "subscribers"	ANR VCGI	January 9th, 2009	High	